

Ayer Board of Health
Meeting Minutes
February 14, 2011

01-03-11 12:08 RCVD *UF*

Call to order 5:00 p.m.

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk; Marilyn McMillan, Member
Also present: Ruth Terry, Administrative Assistant

- **M. Kidder motioned to approve minutes of January 10, 2011, M. McMillan 2nd, A 3/0.**
- **M. McMillan motioned to approve minutes of January 24, 2011, M. Spinner 2nd, A 2/0.**
The Board's Transfer Station vote was reviewed.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
 - B. Braley's mail folder from 2/14/11 was reviewed.
 - Reviewed routine food inspections, permit renewals, and housing violations.
 - R. Terry to confirm the property location referenced in B. Braley's letter to Jose Banks.
 - B. Braley sent a letter to the tenants at 3 Mechanic Street to tell them of the extension for repairs and invite them to bring questions/concerns to BOH. This is a single family. On February 10, owner Jim Januskiewicz reported that the cement stairs were being replaced that day.
- Bills approval – None.
- Mail reviewed:
 - M. Spinner updated the Board on 63 East Main Street and shared the recent email from neighbor.
 - A letter was received from Onsite Engineering today re replacement wells and a third well at Grove Pond.
- Old Business:
 - 3 Mechanic Street (see NABH above).
 - The Assistant job description was reviewed. A final draft will be ready for approval at the next meeting.
 - R. Terry will find out if Bob Friedrich has completed his annual barn inspections.
 - All approved and Chair signed the Municipal Participation form for the Tobacco Alliance funding grant.
 - Selling tobacco question
 - Joan Hamlett of the Tobacco Alliance is drafting wording for a clerk age restriction for Ayer.
 - Ayer does not have a Youth Access Regulation.
 - R. Terry will research the situation with age/regs in other towns and with other vendors.
- **M. Kidder motioned to adjourn, M. McMillan 2nd, A 3/0.**

Meeting adjourned at 5:53 p.m.

Margaret M. Kidder 2/28/11
Mary Spinner - 2/28/11
Marilyn McMillan 2/28/11